



## **NOTICE OF AN ANNUAL GENERAL MEETING OF THE NATIONAL SOCIETY FOR EDUCATION IN ART & DESIGN**

**SATURDAY 24 May 2025 BY ZOOM**  
**Starting at 10am**

All members are invited to attend the 137th Annual General Meeting of the National Society for Education in Art and Design.

The AGM will be held via video conference. All members are encouraged to attend, and are asked to register their attendance by emailing the General Secretary at [michelegregson@nsead.org](mailto:michelegregson@nsead.org)

### **Agenda**

1. To record attendance and to receive apologies for absence
2. President's opening remarks
3. To approve the minutes of the last AGM held online 6 June 2024, online.
4. To consider any matters arising from the minutes
5. To receive and approve the General Secretary's report for 2023-24
6. To receive and approve the Honorary Treasurer's report for 2023-24
7. To receive and approve the report of the Auditors for 2023-24
8. To appoint auditors for the financial year 2024-25
9. To consider any motions received.
  - i. Proposal to increase membership subscriptions for 2025-26 by 5%, supported by Council at a meeting on 25 January 2025, proposed by John Childs, seconded by Marlene Wylie.
10. To amend the Constitution and rules. (appendix one)
11. AOB

**Note:** This draft agenda for the meeting is made available to all members of the Society on the website in April 2025 to enable members to comply with Rule 4.22 which requires that 'Notice of any motion relative to the Constitution or of any other business shall be delivered in writing to the General Secretary at least twenty-eight days before the Annual General Meeting i.e. by the 26 April 2025. Any member of the Society may submit a motion for consideration at the Annual General Meeting through Council. To be eligible for consideration all such motions shall be submitted to the Annual General Meeting with the support of five members of the Council who shall appoint proposers and seconders.

## **Appendix one**

### **Proposed amendments to the Constitution and rules**

The following amendments to the Constitution and Rules are proposed:

That the function of General Secretary and Chief Executive Officer should be more clearly defined.

That Student teachers should be referred to as trainee teachers, allowing for concessionary rates to be offered to undergraduate and postgraduate students of art and design under the Associate members category.

To amend the terminology around fellowship to create the award of 'Senior Fellow'. This would be applied retrospectively to all existing Fellows of the Society, at the discretion of the Council.

It was agreed that references to industrial action and ballots should be updated to reflect legislative changes.

These amendments affect the following sections of the Constitution

At Fellowship of the Society Insert 4.7.1 Fellowship of the Society shall be granted on approval by the Finance and General Purposes Committee, following nomination by a Fellow of the Society and satisfactory completion of an application form. Criteria for eligibility for Fellowship of the Society shall be reviewed annually by Council or a designated committee of Council. Insert 4.7.2; insert the word Senior before Fellowship.

Change the section title from GENERAL SECRETARY to LEADERSHIP OF THE SOCIETY

Remove The General Secretary shall be the Chief Executive Officer of the Society and shall serve as a member and as Secretary to the Council and as a member and as Secretary to the Finance and General Purpose Committee. The General Secretary normally shall convene all meetings, provide Council with relevant factual information, advise Council on technical and professional matters, supervise the issue of all publications by the Society, pay and receive all monies due from and to the Society and generally conduct the business of the Society under the direction of the Council by whom his or her remuneration shall be determined.

Insert 4.10.1 : Operational management and leadership of the Society shall be vested in the roles of General Secretary and Chief Executive Officer of the Society. The General Secretary may be appointed to the role of Chief Executive Officer or these functions may be served by separate individuals subject to the rules of election and appointment set out in section 6.14

Insert 4.10.2 The General Secretary and Chief Executive Officer shall be the Chief Executive Officer of the Society and shall serve as a member and as Secretary to the Council and as a member and as Secretary to the Finance and General Purpose Committee.

Insert 4.10.3 The General Secretary and Chief Executive Officer normally shall convene all meetings, provide Council with relevant factual information, advise Council on technical and professional matters, supervise the issue of all publications by the Society, pay and receive all monies due from and to the Society and generally conduct the business of the

Society under the direction of the Council by whom his or her their remuneration shall be determined.

Insert 4.10.4 The General Secretary shall put before the Council such reports and recommendations as to Union policy, organisation and administration as s/he may deem necessary or as the Council may require

There ae other minor amends.

Membership categories and benefits, remove the word 'student' and add 'trainee' The addition of the words 'Assistant General Secretary' to 5.3.1 i); add to Associate members 5.5 Undergraduate or post graduate students of art and design with an interest in education. ; replace Student with Trainee in title at 5.5

## Appendix 2

Add and the Trade Union Act 2016. to General requirements

At Section 10 Timing of the Ballot and related action, add In all ballots for industrial action, at least 50% of NSEAD trade union members entitled to vote must do so in order for the ballot to be valid.

In addition, where the majority of those entitled to vote in the ballot are normally engaged in the provision of a specified important public service i.e. - the education of those under the age of 17, then the union must obtain the support of at least 40% of all members entitled to vote in the ballot unless at that time the union reasonably believes this not to be the case.

At Section 15 Announcement of Ballot results, add Whether the number of votes cast in the ballot is at least 50% of the number of individuals who were entitled to vote in the ballot. Whether or not the number of individuals answering "yes" to the question (or each question) is at least 40% of the number of individuals entitled to vote in the ballot.